

El Camino High School Handbook



Address:

5450 Snyder Lane

Rohnert Park, CA 94928

Phone: 707-792-4771

Website: <https://echs.crpUSD.org>

Introduction

Welcome to El Camino High School! We're thrilled to have you as part of our community. This handbook is here to guide you through the policies, procedures, and expectations that help make our school a supportive and thriving place for learning. Inside, you'll find important information designed to set you up for success and help you navigate your academic journey with confidence.

We kindly ask that all students and their parents or guardians take the time to review this handbook thoroughly. It will be a valuable resource as you start the year, and we'll also cover key points during our student and parent meetings. If you have any questions, feel free to explore the relevant sections or reach out to our dedicated El Camino staff—we're here to help!

What is El Camino High School?

El Camino High School is a continuation high school committed to helping students recover credits and earn a California high school diploma. We provide students with opportunities to earn credits through direct instruction and the online credit recovery program, Edgenuity.

At El Camino, we believe that every student deserves the chance to reach their fullest potential—intellectually, socially, emotionally, and physically. Achieving this goal requires a strong partnership between home and school, built on mutual understanding and a shared commitment to the responsibilities each party holds in the learning process.

Our primary goal is to help students build foundational skills in mathematics, reading, and writing to enhance their academic abilities, empowering them to achieve ongoing success. Our educational approach is designed to support a variety of learning styles, blending the guidance and support students need with opportunities for greater independence, preparing them for future success.

El Camino Staff

El Camino is proud to have a team of skilled, dedicated, and certified educators who bring a wealth of expertise to the classroom. Our teachers are certified by the state of California and are committed to student success.

El Camino Team Contact Information

- **Principal:** Heather Ramme
Email: Heather_Ramme@crpusd.org
Phone: 707-792-4750
- **Assistant Principal:** AnnaMaria Young
Email: AnnaMaria_Young@crpusd.org

Phone: 707-792-4750 ext. 22111

- **Teacher:** Denise Tranfaglia
Email: Denise_Tranfaglia@crpusd.org
 - **Teacher:** Dominic Yarbrough
Email: Dominic_Yarbrough@crpusd.org
 - **Teacher:** Cory Hakola

Email: Cory_Hakola@crpusd.org
 - **Instructional Assistant:** Rocio Lopez
Email: Rocio_Lopez@crpusd.org
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Programs and Services

At El Camino High School, we are committed to addressing the unique challenges faced by our diverse student population. To support their success, we offer a variety of programs and services tailored to meet individual needs. These efforts align with our mission to foster academic achievement and prepare students for the evolving demands of the 21st century.

In partnership with students, we help them prepare for their future by:

- Developing personalized post-secondary education plans.
 - Offering credit recovery options to keep students on track for graduation.
 - Assisting with application processes for selective enrollment schools and colleges.
 - Providing letters of recommendation for college and scholarship applications.
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Advisory

The El Camino High School staff is dedicated to helping students succeed academically while working toward personal and career goals. Our program includes:

- **Monitoring Credit Recovery Plans** to keep students on track for graduation.
- **Identifying individual learning styles** to promote self-advocacy and personal growth.
- **Ongoing academic support** to address any challenges.
- **Character development** to help students grow as responsible, resilient individuals.
- **Guidance with postsecondary goals** to help students achieve their future aspirations.

Individual Learning Plan (ILP)

Every student at El Camino will work with staff to create a personalized Individual Learning Plan (ILP), outlining the courses necessary for high school graduation. This plan will be reviewed and adjusted as needed to align with the student's evolving academic and career goals.

Family Engagement

At El Camino, we recognize the importance of family involvement in student success. Your voice and input are essential to our school community, and we encourage you to become actively engaged. We invite parents and guardians to participate in the following committees and activities:

- School Site Council / Title I Involvement
- Parent/Teacher/Student Meetings
- Observation and Shadow Sessions
- Monthly Check-ins with Assistant Principal Young
- Classroom Enrichment Events

Work Experience Eligibility

Attendance - Must exceed 85% positive attendance/participation in the school year or time in which the student would like to submit hours for work experience consideration.

Behavior - The student must be in good standing behaviorally to participate.

Credit Type - Students must require Elective Credit.

Submit an [Application](#)

Credit Calculation

- **20 Total Hours = 1 High School Elective Credit**
 - Up to 20 credits in a school year, up to 40 over the course of high school

Monitoring Student Progress

The success of our students relies heavily on the partnership between students, parents, and teachers. Parents and guardians play a critical role in their child's academic progress. We encourage parents to regularly monitor their child's academic performance and stay informed about their progress. By actively engaging with teachers and tracking academic achievements, parents help ensure students stay on the path to success.

El Camino Curriculum Materials & Computer Hardware

El Camino provides all necessary learning materials, including school-issued Chromebooks, access to school printers, and all required textbooks and curricular supplies. These materials are property of the school and must be maintained in good condition. Students and their families are responsible for the repair or replacement of any lost, stolen, or damaged school property.

Student Acceptable Use Policy

Students must use school computers and technology resources responsibly, demonstrating respect for others at all times. The following guidelines apply:

- **Respectful Use:** Students may not use offensive, profane, or disrespectful language.
 - **Academic Integrity:** Plagiarism, including copying content from the Internet or other students, is prohibited.
 - **Email and Communication:** Email is not private; students should be mindful of what they send.
 - **Personal Information:** Students must not post personal information online, including addresses, phone numbers, or images.
 - **Unauthorized Access:** Gaining unauthorized access to any computer system is illegal.
 - **System Integrity:** Damaging or disrupting school systems or equipment is prohibited.
 - **Illegal Activities:** Students must not use El Camino equipment for illegal activities.
 - **Cyberbullying:** Students are prohibited from using technology to harm, intimidate, or bully others.
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Cell Phone Use

To ensure an optimal learning environment, cell phones must be turned off and stored in the designated cell phone caddy/box during instructional time. Earbuds are also prohibited during class. Phones may only be used during breaks or for specific class activities.

Students are not permitted to take phones to the bathroom. If a student refuses to turn over their phone, the program administrator will collect it and return it only to a parent or guardian. El Camino is not responsible for lost, stolen, or damaged devices.

Attendance

Regular attendance is crucial for academic success. Students are expected to attend school every day and be on time for all classes and activities.

Cheating and Plagiarism

El Camino takes cheating and plagiarism seriously. Cheating includes copying another student's work or allowing others to copy your work. Plagiarism involves using someone else's ideas or writings as your own. Violations will result in appropriate consequences.

2024 - 2025 El Camino Bell Schedule

Monday - Friday

1st Period	8:30 - 9:22 am	52 min
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2nd Period	9:23 - 10:15 am	52 min
Reset	10:15 -10:30 am	15 min
3rd Period	10: 30 - 11:10 am	40 min
4th Period	11:11 - 11:50 am	39 min

I acknowledge that I have read and agree to the policies and expectations outlined in this Student Handbook for El Camino High School

Student Signature _____

Parent Signature _____

